**How to Publicize Your Eagle Project Workday**

**Newsletter:**

* Email your information to sheribuehner@gmail.com and submit it to [Troop 370 Announcement Submission Form - Google Forms](https://docs.google.com/forms/d/1mKPtqHmiKWEcjRgEmu9GSD3Mwfukp5_gWnp_Q8ibAtg/edit)
* Write exactly what you want published. The news editor will be cutting and pasting your information into the newsletter.
* Submissions must be submitted by Sunday at noon to be in the next week’s newsletter.
* Include the following:
	+ Your name
	+ A description of your project and who/what it benefits
	+ Location of the project workday
	+ Location of meeting spot
	+ Time of the project workday
	+ All materials scouts need to bring – ex: water bottle, shovel, wear long pants, etc.
	+ Whether food will be provided
	+ Whether restrooms will/will not be available
	+ Your contact information

**Facebook:**

* You can submit your own information on the troop’s Facebook page -Scouts BSA Troop 370, Atlanta, GA

**Remind:**

* Submit your information to [Troop 370 Announcement Submission Form - Google Forms](https://docs.google.com/forms/d/1mKPtqHmiKWEcjRgEmu9GSD3Mwfukp5_gWnp_Q8ibAtg/edit)